

# **JOINT CITY-COUNTY AIRPORT BOARD**

## **Draft Minutes of Meeting**

**Monday, February 9, 2009, 10:00 AM**

**Stillwater County Annex, Suite C**

### **MEMBERS PRESENT:**

Alan Drain, Roger Johnston, Willard Moore, Waymoth (Fitz) Fitzgerald,

### **OTHERS:**

Allen Rickman, Airport Manager; Gary Woltermann, Columbus Mayor

### **GUESTS:**

Gene Wasia and Travis Eickman, Morrison-Maierle; Hardin Graham

### **STAFF:**

Forrest Mandeville and Laurie Kelley

### **I. CALL TO ORDER:**

Chairman Fitzgerald called the meeting order at 10:00AM.

### **II. MINUTES OF LAST MEETING:**

Alan Drain made the motion that the minutes from the January 2009 meeting be approved. Willard Moore seconded; with all in favor, motion carried.

### **III. NEW BUSINESS:**

#### **A. January 30, 2009 Montana Aeronautics Division Hearing Report**

Travis Eickman, Morrison-Maierle, reported that a record number of applications were received by the Montana Aeronautics Division. The amount of money requested far surpassed the amount of money they had to grant, however, the Columbus Airport project was funded in full. Maureen Davey and Gary Woltermann both attended the hearing, voicing the support of the City and County, which helped a great deal. The total amount awarded was \$16,500.

#### **B. Jerry Nelson—Hangar**

Jerry was not in attendance, but Allen Rickman reported that Jerry had sent him a letter stating that he would like his hangar to be designated as a commercial hangar. Allen agreed to take care of the transfer from private to commercial.

### **IV. OLD BUSINESS:**

#### **A. Hardin Graham—Hangar**

Hardin received the hangar packet from Gary Woltermann, who said he made a request to the City Clerk and they provided him with a copy. The board looked at the maps Mr. Graham brought in and discussed the location he proposed for his hangar. The main issues of concern were the sewer and electrical lines that appear to be buried at the location. Hardin agreed to give the line locating company a call to set up a time for them to locate the utilities and Allen Rickman will work with him to have the lines marked prior to the next meeting. Once this has been completed, everyone will have a better idea how much it will cost to relocate the lines.

Forrest Mandeville will contact HKM for utility records for the airport so that the Master Plan can be updated.

Hardin asked the Board if it would be possible for him to build an apartment in his hangar, stating that he would like to live there. The board had several concerns; including having kids or dogs running across the runway, and what would happen if he sold it. Allen Rickman said that the issue had been discussed some time ago and that it had not been allowed. Alan Drain said that zoning would be an issue, as it is currently zoned for airport use only. Gene Wasia said that the FAA would not fund projects at airports if there were people living there. The Board will further discuss this at the next meeting after Gene brings in information from the FAA.

#### **B. Fence Project Update**

Travis Eickman, Morrison-Maierle, outlined various design alternatives for the fence and gates. The board discussed the options at length. The bid will be let in April, so the Board will need to finalize the fence design at the March meeting. Morrison-Maierle will advertise the bids and send invitations to bid to the fencing companies and the bid will be due before the April meeting. The bids will be reviewed at the meeting and the lowest reasonable bid will be accepted if all applicable criteria are met.

#### **C. Airport Authority—Subcommittee Report (Joe Morse and Roger Johnson)**

Joe was unable to attend due to a scheduling conflict. Roger brought a budget analysis of the Phillips County Airport Authority in Malta. Subcommittee members will review it and report on it at the next meeting.

#### **V. MANAGER'S REPORT (Allen Rickman):**

Allen said that he had worked on two of the courtesy cars. One of them had electrical issues and may need to be taken in for repairs. Allen reported that the snowplow was working fine.

#### **VI. FINANCE REPORT:**

Joe Morse was not in attendance.

#### **VII. OTHER:**

Gary Woltermann said that he spoke to the contractor that installed the beacon. He said that the beacon that had been purchased was not very reliable. The board discussed replacing the beacon, but did not take any action. This project may be taken up after the fence project has been completed.

Allen Rickman said he would go check on the beacon to see if he could make any improvements to it.

#### **VIII. ADJOURN MEETING:**

With no more business to discuss, Alan Drain made the motion to adjourn the meeting. Willard Moore seconded; all in favor, motion carried. Meeting was adjourned at 11:44AM.